



BOARD MEETING MINUTES

**Iowa Finance Authority
2015 Grand Avenue
Des Moines, Iowa
January 17, 2013**

Board Members Present

Darlys Baum, Chair	Michel Nelson (via telephone)
Carmela Brown, Treasurer	Eric Peterson (via telephone)
Jeffrey Heil (via telephone)	Ruth Randleman

Board Members Absent

David Erickson, Vice Chair	David Greenspon
Heather Armstrong	

Staff Members Present

David Jamison, Executive Director/Board Secretary	Nancy Wallis, Administrative Assistant/ Recording Secretary
Carolann Jensen, Chief Administration Officer	
Wes Peterson, Director of Government Relations	Joanna Wilson, Associate General Counsel
Mark Thompson, General Counsel	

Others Present

Aaron Gruen – Gruen Gruen + Associates	Gary Lozano – RDG Planning and Design
Debra Jeans – Gruen Gruen + Associates	

Call to Order

Chair Baum called to order the January 17, 2013, special meeting of the Iowa Finance Authority (IFA) Board of Directors at 1:38 p.m. Roll call was taken and a quorum was established with the following Board members present: Baum, Brown, Heil, Nelson, Peterson and Randleman.

Chair Baum noted for the minutes that the meeting was being held telephonically because the schedules of the Board members made it impossible for a quorum to meet in one location.

Presentation of Housing Study

Ms. Jensen distributed copies of the Study Conclusions to those in attendance, and then introduced Mr. Lozano, asking him to present to the Board the information regarding the housing study recently completed on behalf of the Iowa Finance Authority.

Mr. Lozano described the process used for the housing needs assessment, which included regional focus groups, a review of housing studies completed over the last 12 years, and an analysis of information from IFA's website, database and program list compared to the information received from the focus groups. He showed a PowerPoint presentation to highlight much of the information that was gathered during the research phase.

Following his presentation, Board and staff spent some time discussing specific areas of need, and how IFA staff and Board should use this information going forward.

Director Jamison closed the meeting by acknowledging Ms. Jensen and her staff as well as Mr. Lozano and Gruen Gruen + Associates for their work on this project.

Adjournment

There being no further business, on a motion by Ms. Randleman and a second by Ms. Brown, the January 17, 2013, special meeting of the IFA Board of Directors adjourned at 3:40 p.m.

Dated this 6th day of February 2013.

Respectfully submitted:

Approved as to form:

David D. Jamison
Executive Director/Board Secretary
Iowa Finance Authority

Darlys J. Baum, Chair
Iowa Finance Authority